

# Arlington Baptist University

## Transcript Request

Per the Family Educational Rights and Privacy Act (FERPA), we are required to have a written, signed, and dated consent document before any records can be released. To request a copy of your transcripts, please print this form, enter information, and mail, fax or email to the appropriate address below. **Be sure to sign release form and supply a copy of your state driver's license or state ID, as your request will not be processed without them. There is a \$5.00 fee for each official transcript requested.**

Please note that most requests are processed within 48 hours; however, please allow up to 5 business days to complete your request.

If you have any questions, please contact Janie Taylor, Registrar at (817) 987-1768.

**\*\*Notice\*\***

Individual colleges and universities have the final authority in determining transfer awards or credit for prior learning options.

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**Mail, Fax or Email Transcript Request To:** Arlington Baptist University-Registrar's Office/ 3001 W. Division Street/Arlington, TX. 76012 / Fax# 817-274-1138 / Email: jtaylor@abu.edu or khughes@abu.edu

**Arlington Baptist University is accredited through the Association of Biblical Higher Education (ABHE).**  
Schools accepting ABU credits include: Texas A & M Commerce (special articulation agreement), Criswell College, Dallas Baptist University, Texas State University- San Marcos, or any institution accredited by ABHE.